

Example – Public Facilities Scope of Work Rosenzweig Branch Gymnasium Renovation Project

Project Description

The Boys and Girls Clubs of Metropolitan Phoenix (BGCMP) will use the Community Development Block Grant (CDBG) funds for renovation of the Rosenzweig Branch Boys and Girls Club facilities at 3216 West Missouri Avenue in Phoenix, Arizona. Construction activity will include: replacement of the roof, exterior doors and windows; removal of the indoor swimming pool and support equipment to include a concrete finish; resurfacing the gymnasium floor; removal of the existing chiller system and installation of a new roof-top HVAC system, fire sprinkler, and fire alarm systems; upgrades to the kitchen area and restrooms to comply with ADA requirements; painting of the interior and exterior of the building; and, other activities and specifications as depicted on site plans developed by Evolution Design, certification No. 36303, dated 05/30/03. The completed project will help BGCMP continue providing after-school recreation, learning and arts activities for the youth in the surrounding community.

Agency Background

The Boys and Girls Clubs of Metropolitan Phoenix is a 501 (c)(3) corporation and was incorporated in 1946. The organization's mission is to create opportunities for personal growth and learning for youth to develop into responsible adults. BGCMP focuses on five core programs as follows: character leadership development; education and career development; sports, fitness and recreation; the arts; and, health and life skills. BGCMP is committed to deliver effective and creative programs that meet the needs of the community and youth, the highest priority.

Target Population

BGCMP programs target the youth population in the surrounding community, which consists of primarily low- to moderate-income households.

Goals

- Complete architectural designs by June 2003
- Solicit construction bids in June 2003
- Hold pre-bid conference by July 2003
- Award construction contract by Mid-July 2003
- Begin construction by the end of July 2003
- Complete construction by December 2003

Upon completion of construction, BGCMP anticipates providing services to approximately 800 youth at the Rosenzweig Branch during the first 12 months of operation.